

## **Privacy policy**

Cyber4Z, located at Ernani 21, 5629 NB Eindhoven, is responsible for the processing of personal data as shown in this privacy statement.

### **Contact details**

<https://www.cyber4z.com> Ernani 21 5629NB Eindhoven Tel: 085-1301472 The Data Protection Officer of Cyber4Z can be reached via [maaike.werson@cyber4z.com](mailto:maaike.werson@cyber4z.com).

### **Personal data that we process**

Cyber4Z processes your personal data by using our services and / or by providing this personal information to us. Below is an overview of the personal data we process:

- First and last name
- E-mail address
- IP address

### **Special and / or sensitive personal data that we process**

Our website and / or service does not intend to collect information about website visitors who are younger than 16 years, unless they have permission from parents or guardians. However, we cannot check if a visitor is older than 16. We encourage parents to be involved in the online activities of their children, in order to prevent data about children being collected without parental consent. If you are convinced that we have collected personal information about a minor without permission, please contact us at [maaike.werson@cyber4z.com](mailto:maaike.werson@cyber4z.com) and we will delete this information.

### **For what purpose and on what basis we process personal data**

Cyber4Z processes your personal data for the following purposes:

- You can approach us through email to respond to your message in which you ask us a question or comment on our services. How long we store personal data? Cyber4Z does not store your personal data longer than strictly necessary to realize the purposes for which your data is collected.

We use the following retention periods for the following (categories) of personal data:

Category Personalia:

max. 4 weeks> needed for feedback of your question

Email address max. 4 weeks> required for feedback of your question

### **Sharing personal data with third parties**

Cyber4Z provides exclusively to third parties and only if this is necessary for the execution of our agreement with you or to comply with a legal obligation.

### **Cookies, or similar techniques, that we use**

Cyber4Z does not use cookies or similar techniques.

### **View, modify or delete data**

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent to the data processing or to object to the processing of your

personal data by Cyber4Z and you have the right to data portability. This means that you can submit a request to us to send the personal information we hold to you or another organization mentioned by you in a computer file. You can send a request for access, correction, deletion, data transfer of your personal data or request for cancellation of your consent or objection to the processing of your personal data to [maaike.werson@cyber4z.com](mailto:maaike.werson@cyber4z.com). To ensure that the request for access has been made by you, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and Citizen Service Number (BSN) black in this copy. This is to protect your privacy. We respond as quickly as possible, but within four weeks, at your request. Cyber4z also wants to point out that you have the opportunity to file a complaint with the national supervisory authority, the Dutch Data Protection Authority. This can be done via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tipons>.

How we protect personal data? Cyber4Z takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you feel that your data is not properly secured or there are indications of abuse, please contact us at [4z4u@cyber4z.com](mailto:4z4u@cyber4z.com).